

GENERAL FIRE ARRANGEMENTS

Name of assessor		PRS/ Gilbanks				Date				01.02.2026			
Task being assessed		FIRE ARRANGEMENTS				Work Area				COMPANY PREMISES			
What is the hazard?	How might people be harmed?	Initial Risk rating			Existing risk control measures	New risk rating (Residual)			Additional Actions Required	Action/ monitored by whom?	Action/ monitored by when?		
		L	S	R		L	S	R					
Lack of emergency lights	Severe injury in the event of a fire	4	5	20	- Emergency lighting is checked, serviced and maintained by a competent person at prescribed intervals. - Regular monitoring and reviewing logs are kept on site in the Fire Logbook.	1	5	5	Continuous monitoring and reviewing of the company arrangements for fire monitoring.	Management	Continuously		
Lack of Fire Risk Assessment	Severe injury in the event of a fire	4	5	20	- A suitable and sufficient fire risk assessment is to be carried out. - Fire risk assessment to be reviewed at least annually or if significant changes occurs such as changes to the premises, such as structure, layout, contents or the number of persons, fire incidents. - The operation of fire exits is checked regularly.	1	5	5	Continuous monitoring and reviewing of the company arrangements for fire monitoring.	Management	Continuously		
Lack of suitable Fire-Resistant Doors/Mean of escape	Severe injury in the event of a fire	4	5	20	- Fire drills are carried out at least once every 6 months. - Fire exits and escape routes are unobstructed and are clearly identified with suitable signs. - All drills and inspections of doors are monitored and logged in the Fire Logbook.	1	5	5	Continuous monitoring and reviewing of the company arrangements for fire monitoring.	Management	Continuously		

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Lack of fire detection and alarm systems	Severe injury in the event of a fire	4	5	20	- The fire alarm system is checked and maintained by a competent person at regular intervals. - All tests and maintenance are monitored and logged in the Fire Logbook.	1	5	5	Continuous monitoring and reviewing of the company arrangements for fire monitoring.	Management	Continuously
Lack of fire warden present	Severe injury in the event of a fire	4	5	20	Ensure that a trained and competent number of fire wardens are appointed and present on site at all times.	1	5	5	Continuous monitoring and reviewing of the company arrangements for fire monitoring.	Management	Continuously
Lack of sufficient Fire Emergency Evacuation Plan (FEPP)	Severe injury in the event of a fire	4	5	20	- All employees have received relevant fire safety instruction and training. - Details of all fire safety records (including servicing, inspections, testing, fire evacuations, training, modifications to the premises, fire assembly point etc.) are recorded in a suitable fire precaution log book.	1	5	5	Continuous monitoring and reviewing of the company arrangements for fire monitoring.	Management	Continuously

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		L	S	R		L	S	R			
Lack of appropriate fire extinguishers in place	Severe injury in the event of a fire	4	5	20	- A sufficient number of suitable fire extinguishers are provided. - Fire extinguishers are wall mounted or positioned in purpose made holders on all exit routes from the premises. - Fire extinguishers are identified by suitable labels and notices. - Fire extinguishers are checked and maintained by a competent person annually	1	5	5	Continuous monitoring and reviewing of the company arrangements for fire monitoring.	Management	Continuously
Who might be harmed?		Severity Matrix									
Employees	Y N	Severity	5	5	10	15	20	25			
Visitors	Y N		4	4	8	12	16	20			
Contractors	Y N		3	3	6	9	12	15			
New & Expecting	Y N		2	2	4	6	8	10			
Young Person	Y N		1	1	2	3	4	5			
			1	2	3	4	5				
		Likelihood									
Review Date					01.02.2027						