

CONTRACTORS MANAGEMENT

Name of assessor		PRS				Date				01.02.2026	
Task being assessed		CONTRACTORS				Work Area				RELEVANT AREAS	
What is the hazard?	How might people be harmed?	Initial Risk rating			Existing risk control measures	New risk rating (Residual)			Additional Actions Required	Action/ monitored by whom?	Action/ monitored by when?
		L	S	R		L	S	R			
Inadequate fire arrangements	Injury/death through fire.	4	5	20	- All contractors on the premises must sign in and be made aware of the fire arrangements. - What health and safety procedures do they have in place in the event of a fire/emergency?	1	5	5	Continued monitoring and supervision of contractors while the works are being carried out.	Management/ Supervisor	Continuously
Lack of competence	Injury during works.	4	4	16	- How do they plan and organise their work? - Will the work be sub-contracted? If so, how will they manage them? - What Codes of Practice do they work to? - How do they monitor safety standards? - Do they have employer’s liability, public liability and professional indemnity insurance? - Are they asking about your risks and needs? - Relevant certificates of compliance? - Relevant experience evidence? - Do they belong to a trade/Professional Body?	1	4	4	Continued monitoring and supervision of contractors while the works are being carried out.	Management/ Supervisor	Continuously
Lack of RAMS present	Injury through inappropriate working.	4	4	16	- Are they asking about your risks and needs? - What procedures are in place regarding risk analysis and arrangements in reducing those risks?	1	4	4	Continued monitoring and supervision of contractors while the works are being carried out.	Management/ Supervisor	Continuously

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Inadequate supervision	Injury through inappropriate working.	4	4	16	- How do they supervise their workforce? - If works are subcontracted, how do they supervise them? - How do they review and update management positions?	1	4	4	Continued monitoring and supervision of contractors while the works are being carried out.	Management/Supervisor	Continuously
Who might be harmed?		Severity Matrix									
Employees	Y N	Severity	5	5	10	15	20	25			
Visitors	Y N		4	4	8	12	16	20			
Contractors	Y N		3	3	6	9	12	15			
New & Expecting	Y N		2	2	4	6	8	10			
Young Person	Y N		1	1	2	3	4	5			
			1	2	3	4	5				
								Likelihood			
Review Date						01.02.2027					